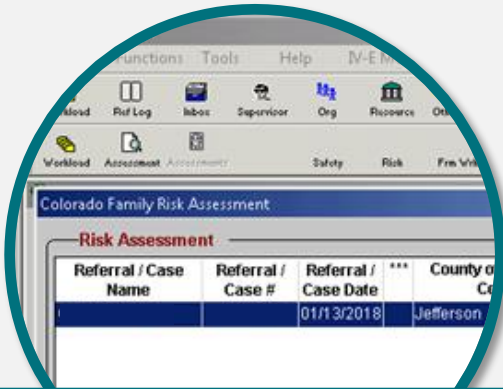


# How to Reset Your Trails Password

This cheat sheet is intended to show the different processes for resetting their legacy Trails password vs. their modernized Trails password. Remember that your legacy Trails password is not linked to your CDHS Portal and modernized Trails password; they may be different!

## Legacy Trails



After you log into the Portal, Choose the Trails icon and you will be prompted to log-in

Reset  
**45**  
Days

Contact OIT to Reset your Password  
Indicate that you need to change your  
“Legacy Trails Password”

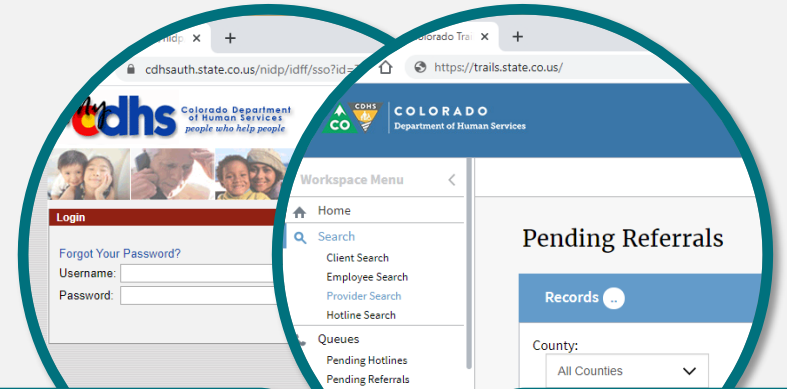


Call OIT at 303.239.HELP (4357)  
or 877.487.4871, choose  
option 1 then option 3



Email OIT at  
[OIT\\_ServiceDesk\\_cdhs@state.co.us](mailto:OIT_ServiceDesk_cdhs@state.co.us)

## CDHS Portal / Modernized Trails



CDHS Portal URL  
<https://my-cdhs.state.co.us>

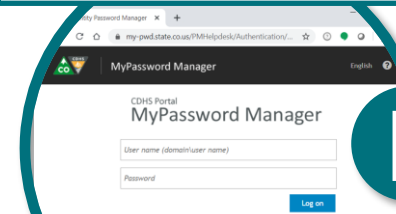
Modernized Trails URL  
<https://trails.state.co.us>

Reset  
**60**  
Days

Use CDHS Portal *MyPassword Manager*  
to reset your Portal and Trails Mod passwords.



Go to online *MyPassword Manager* site:  
<https://my-pwd.state.co.us/PMHelpdesk/>



**CDHS MyPassword  
Manager User Guide**

How do I log in?

How often does it reset?

How do I reset my password?

DO I NEED TO TAKE ACTION? Yes. Don't wait until you get locked out of your computer. Take action now and paste this link into your browser - [my-pwd.state.co.us/PMUser](https://my-pwd.state.co.us/PMUser). Then follow the steps to manage your password or set up an account if you have not already done so. You can also reference the Password Self-Service User Guide on the security page on TechU. It will only take a few minutes and then network password management is in your hands. No more calls to the OIT Service Desk!