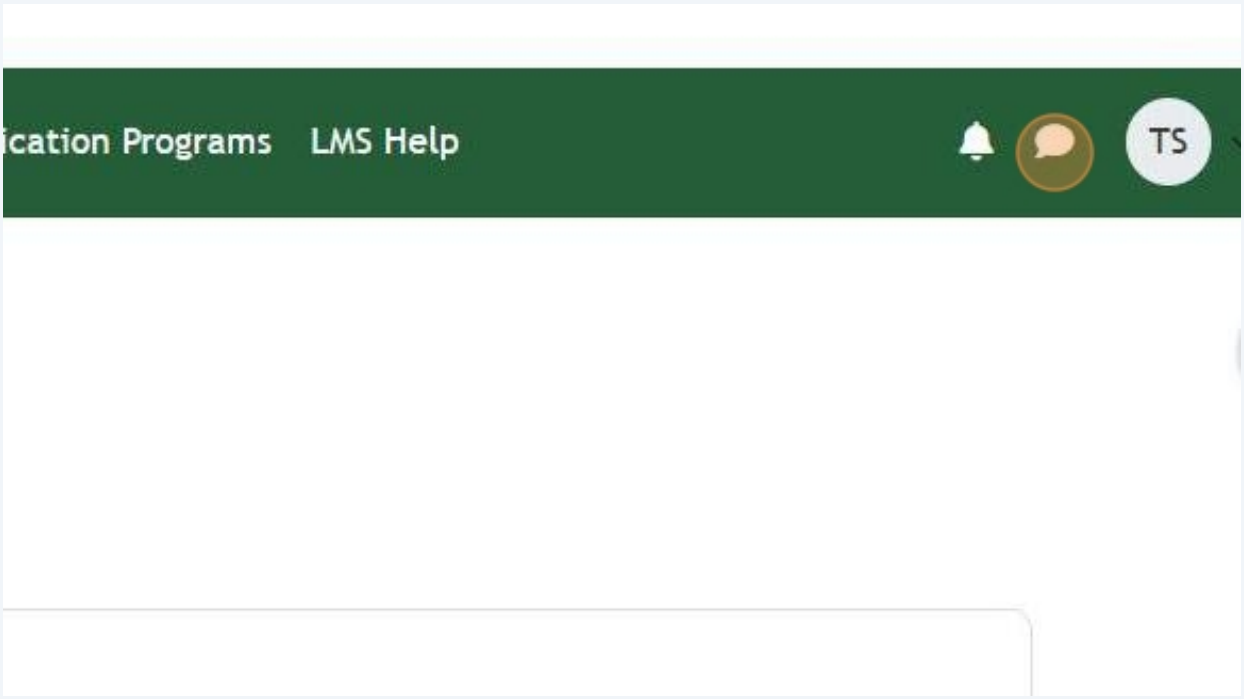
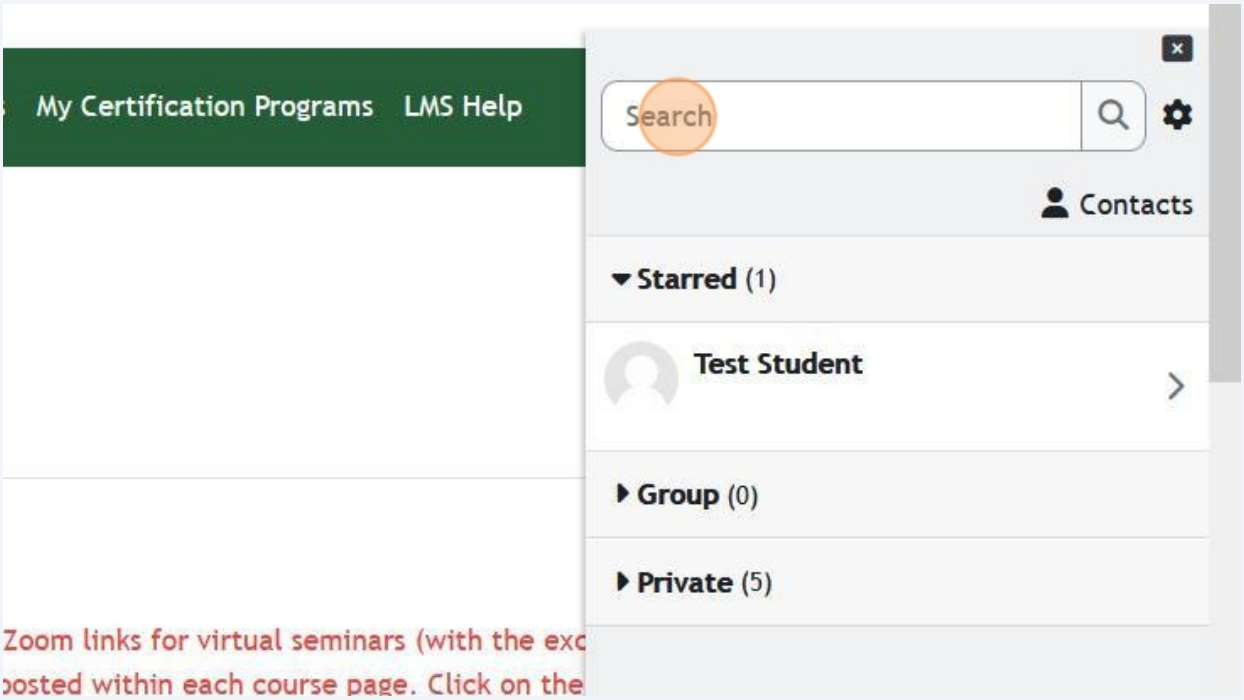
Send a Message to a Facilitator

COLORADO
Office of Children, Youth & Families
Division of Child Welfare
Child Welfare Training System

1 Select the quote bubble on the upper right of your screen.

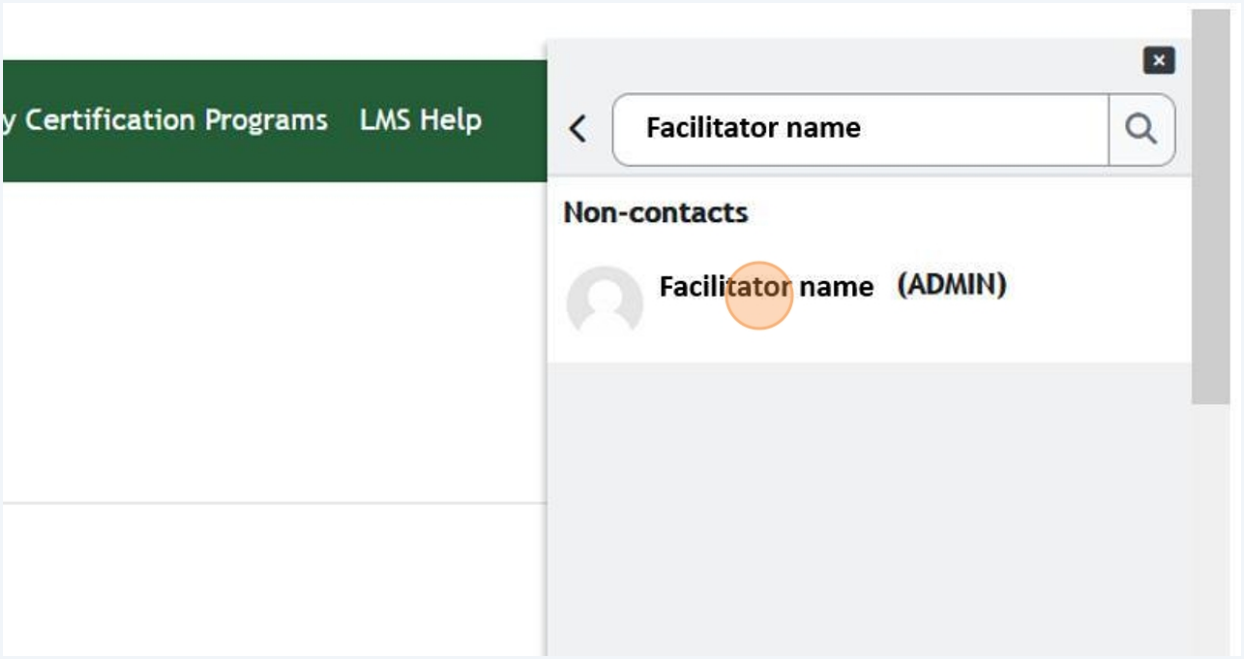


2 Click the **Search** field.

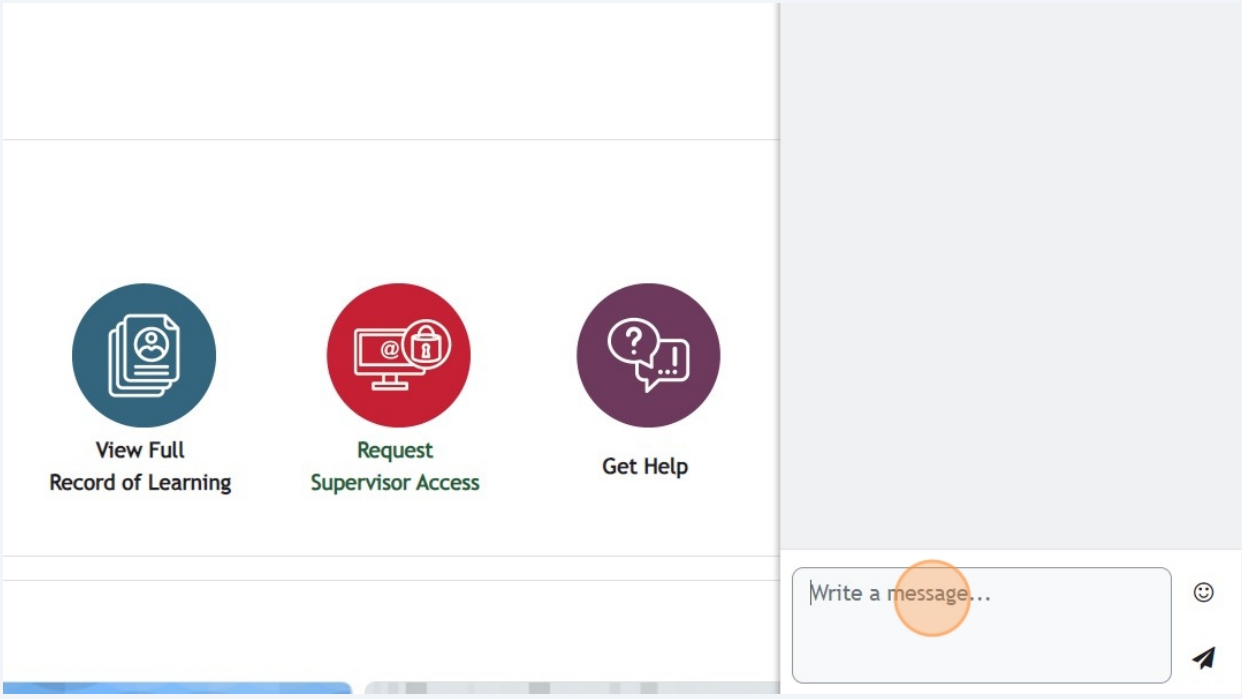
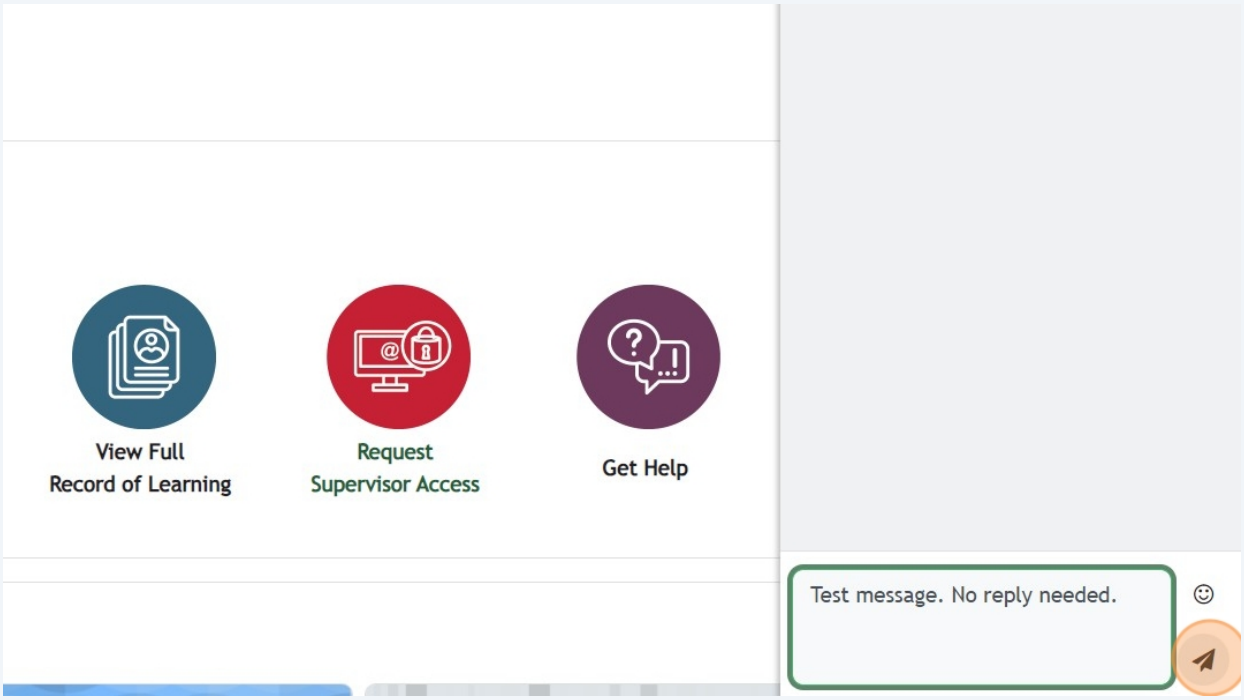


3 Type the first, last, or full name of any facilitator.

4 Select the person you want to message from the list.



5 Click into **Write a message** and type your message.



6 Click the paper airplane button to send the message.